

# CFUW Creative Arts Award

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The CFUW Creative Arts Award was created to promote interest and involvement in the creative arts by engaging audiences and inspiring discussion.

1. **Amount of the Award** - the award is \$4,000 and is set by the CFUW Charitable Trust budget.
2. **Frequency of the Award** – biennial.
3. **Eligibility to Apply** - each submission received by the Library and Creative Arts Committee MUST be nominated by a CFUW Club local to the applicant.
  - Applicants may be from: academic institutions, community centres, cultural centres, youth organizations, or any community based organization/team/group
  - The following is a list of areas considered for this award: drama, music, graphic arts, cartooning, performing arts, film, publishing, galleries, museums, visual arts, crafts, choreography, comedy, creative writing, dance, digital media, graphic design, film, photography
4. **Geographic Coverage** – within Canada.
5. **Criteria for Selection** – the criteria for judging the award will be:
  - The clarity and presentation of the application
  - The nature of the proposed application, its originality and/or its benefits to the community and/or audience
  - How the project relates to the present needs of the community
  - How the funding will be used
  - Sustainability of the project
  - Ideally a new or recent initiative
6. **Selection of Winner** - will be made by the CFUW Library and Creative Arts Committee and approved by the CFUW Board of Directors.
7. **Deadline for Applications** – is established by the CFUW Library and Creative Arts Committee and publicized on the CFUW website and through CFUW newsletters.

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8. **Questions** - please contact Tracey Otto at [tracey.otto@gmail.com](mailto:tracey.otto@gmail.com)
9. **Applications** –should be sent to the Chair, Tracey Otto (see above) and copied to the Executive Director, Robin Jackson at [cfuwed@rogers.com](mailto:cfuwed@rogers.com)
  - a. The Library and Creative Arts Committee will welcome nominations from all CFUW clubs and members and make the selection from among those nominated based on the established guidelines.
  - b. Applications will be accepted from January 1<sup>st</sup> to March 1<sup>st</sup> 2017
  - c. The winner of the CFUW Creative Arts Award will be announced at the 2017 AGM in Richmond, BC.
  - d. The award will be presented in the 2016-2017 fiscal year and CFUW National will communicate this information to the membership as available.

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## Application Instructions

1. The Project Leader should submit the completed application by March 1<sup>st</sup> 2017
2. Include the following information in the application:
  - a. Name of organization, team, or group
  - b. Names and contact information of Project Leaders
  - c. Statement of intent or purpose – no more than 300 words
  - d. Brief background of the proposed project
  - e. Clear outline or project brief of the intended project, including a detailed budget and a completion date
  - f. Completed Nomination Form from supporting CFUW Club
3. All completed application packages should be sent to Tracey Otto, Chair, Library and Creative Arts Committee [tracey.otto@gmail.com](mailto:tracey.otto@gmail.com) and copied to Robin Jackson, Executive Director, CFUW National [cfuwed@rogers.com](mailto:cfuwed@rogers.com)

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## Nomination Form

Must be completed by the nominating CFUW Club and included with the award application.

Name of organization, team, or group:

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Name of project:

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Nominating CFUW Club:

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Member printed name:

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Member signature:

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Member printed name:

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Member signature:

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Date:

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