

**CANADIAN FEDERATION OF
UNIVERSITY WOMEN CHARITABLE
TRUST**

Financial Statements

Year Ended - April 30, 2018



CANADIAN FEDERATION OF UNIVERSITY WOMEN CHARITABLE TRUST

Year Ended - April 30, 2018

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INDEPENDENT PRACTITIONERS' REVIEW ENGAGEMENT REPORT

To the Trustees of
Canadian Federation of University Women Charitable Trust

We have reviewed the accompanying financial statements of Canadian Federation of University Women Charitable Trust that comprise the statement of financial position as at April 30, 2018 and the statements of revenue and expenses and changes in unrestricted net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that these financial statements do not present fairly, in all material respects, the financial position of Canadian Federation of University Women Charitable Trust as at April 30, 2018, and the results of its operations and its cash flows for the year then ended, in accordance with Canadian accounting standards for not-for-profit organizations.

**Chartered Professional Accountants
Licensed Public Accountants**

**Richmond Hill, Ontario
June 8, 2018**

CANADIAN FEDERATION OF UNIVERSITY WOMEN CHARITABLE TRUST
Statement of Financial Position
April 30, 2018
Unaudited

	<u>Notes</u>	<u>2018</u>	<u>2017</u>
ASSETS			
CURRENT			
Cash		\$ 90,438	\$ 96,934
Cash - special award fund from capital	2	8,000	6,000
Cash - special award fund from donations	2	67,630	-
Marketable securities	3	1,531,106	1,620,789
Government remittances recoverable		1,769	2,817
		<u>\$ 1,698,943</u>	<u>\$ 1,726,540</u>

LIABILITIES AND NET ASSETS

CURRENT			
Accrued liabilities		\$ 3,496	\$ 3,496
NET ASSETS			
Internally restricted	2	75,630	6,000
Unrestricted		1,619,817	1,717,044
		<u>1,695,447</u>	<u>1,723,044</u>
		<u>\$ 1,698,943</u>	<u>\$ 1,726,540</u>

APPROVED ON BEHALF OF THE TRUST

Trustee

Trustee

See accompanying notes



CANADIAN FEDERATION OF UNIVERSITY WOMEN CHARITABLE TRUST
Statement of Revenue and Expenses and Changes in Unrestricted Net Assets
Year Ended - April 30, 2018
Unaudited

	2018	2017
REVENUE		
Donations and fundraising	\$ 64,378	\$ 68,786
Realized gain (loss)	5,560	(10,561)
Investment income	65,569	66,373
	135,507	124,598
EXPENSES		
Administered awards		
Beverley Jackson Fellowship	-	2,000
Margaret Dale Philp Award	-	3,500
Awards		
Bourse Georgette LeMoynes	5,000	5,000
Dr. Alice E. Wilson	20,000	20,000
Elizabeth Massey	5,000	5,000
École Polytechnique Commemorative	12,000	12,000
Souter Humanities	6,000	6,000
Aboriginal Womans	13,500	13,500
Fellowships		
Canadian Home Economics Association	6,000	6,000
Dr. Margaret McWilliams	11,000	11,000
Memorial	8,000	8,000
Ruth Binnie	6,000	6,000
Grants		
Creative music	-	4,000
Library	-	4,000
Event costs	5,868	5,130
Investment management fees	15,684	14,545
Office and general	10,942	18,458
Professional fees	4,838	4,838
	129,832	148,971
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES BEFORE THE FOLLOWING	5,675	(24,373)
Unrealized gain (loss)	(8,620)	185,737
Gain (loss) on foreign exchange	(24,652)	25,575
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	(27,597)	186,939
Unrestricted Net Assets , beginning of year	1,717,044	1,532,105
Interfund Transfer - Internally Restricted Net Assets	(69,630)	(2,000)
UNRESTRICTED NET ASSETS , end of year	\$ 1,619,817	\$ 1,717,044

See accompanying notes



CANADIAN FEDERATION OF UNIVERSITY WOMEN CHARITABLE TRUST
Statement of Cash Flows
Year Ended - April 30, 2018
Unaudited

	<u>2018</u>	<u>2017</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash received from donations and fundraising	\$ 64,378	\$ 68,786
Cash received from investments	46,477	81,386
Cash paid to suppliers	(36,284)	(45,464)
Cash paid for fellowships, awards and grants	(92,500)	(106,000)
	<u>(17,929)</u>	<u>(1,292)</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Marketable securities	<u>81,063</u>	<u>(31,589)</u>
CASH FLOWS FROM FINANCING ACTIVITIES		
Interfund transfer	<u>(69,630)</u>	<u>(2,000)</u>
NET CASH DECREASE , during the year	(6,496)	(34,881)
Cash, beginning of year	<u>96,934</u>	<u>131,815</u>
CASH , end of year	<u><u>\$ 90,438</u></u>	<u><u>\$ 96,934</u></u>

See accompanying notes



CANADIAN FEDERATION OF UNIVERSITY WOMEN CHARITABLE TRUST

Notes to Financial Statements

April 30, 2018

Unaudited

PURPOSE OF THE TRUST

The Canadian Federation of University Women Charitable Trust ("Trust") was established in 1976 to administer the funds supporting the Fellowships and Awards Program of the Canadian Federation of University Women. This program is dedicated to the furthering of the education of Canadian women at the post-graduate level.

As a charity registered under the Income Tax Act (Canada), the Trust is not subject to income taxes and is authorized to issue tax receipts for donations received.

1. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared using Canadian accounting standards for not-for-profit organizations. These standards are in accordance with Canadian generally accepted accounting principles and include the following significant accounting policies:

a) Financial instruments

The Trust's financial instruments consist of cash, marketable securities, government remittances recoverable and accrued liabilities. The Trust has elected to measure all financial instruments other than marketable securities that are quoted in an active market at cost or amortized cost.

Marketable securities that are quoted in an active market are measured at fair value. Changes in fair value are recognized in net income.

b) Revenue and expense recognition

The Trust follows the deferral method of accounting for donations with no accruals being made for amounts pledged but not received since pledges are not legally enforceable claims. Unrestricted donations and fundraising, are recognized as revenue when received.

Investment income is recognized as it is earned. Investment income includes dividend and interest income.

Expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.



1. SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

c) Use of estimates

The preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Significant areas requiring the use of estimates include the measurement of marketable securities, accrued liabilities and revenue recognition. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in earnings in the period in which they become known.

d) Donated services

The Trust derives a significant benefit from volunteer services. Since these services are not normally purchased by the Trust and due to the difficulty in determining their fair value, donated services are not recognized in these financial statements.

e) Capital management

The Trust's objective is to have sufficient resources to continue operations in accordance with its mission. The need for sufficient resources is considered when preparing an annual budget and monitoring its cash flows. In addition, the Trust manages its capital primarily through its investments in marketable securities and adheres to its investment policies.

2. INTERNALLY RESTRICTED NET ASSETS

The Trustees have internally restricted a specific amount of fundraising assets for the 100th Anniversary Awards. These internally restricted amounts are not available for any other purpose, other than to be distributed in 2019 as one-time fellowship awards. The total accumulation of this fund as at April 30, 2018 is \$8,000. The board has approved an additional amount of \$2,000 for 2019.

The Trustees have internally restricted specific donations for the 100th Anniversary Awards. These internally restricted amounts are not available for any other purpose, other than to be distributed in 2019 and subsequent years as one-time fellowship awards. The total accumulation of donations as at April 30, 2018 is \$67,630.



CANADIAN FEDERATION OF UNIVERSITY WOMEN CHARITABLE TRUST
Notes to Financial Statements
April 30, 2018
Unaudited

3. MARKETABLE SECURITIES

The Trust has investments in a managed portfolio as follows:

	<u>2018</u>	<u>2017</u>
Fixed income investments	\$ 76,792	\$ 148,376
Equities	<u>1,454,314</u>	<u>1,472,413</u>
	<u>\$ 1,531,106</u>	<u>\$ 1,620,789</u>

Fixed income investments mature no later than December 31, 2019 and with interest rates ranging from 1.76% to 6.15%.

4. RELATED PARTY TRANSACTIONS

Included in office and general is administration fees of \$886 (2017 - \$3,650) paid to Canadian Federation of University Women (an organization having some of the same board members) which provides administrative services for the Trust.

All related party transactions are recorded at their exchange amount which is the amount established and agreed to by the related parties.

5. COMMITMENTS AND CONTINGENCIES

The Trust has undertaken to indemnify its past, present and future trustees, officers, and volunteers against expenses (including legal expenses), judgments and any amount actually or reasonably incurred by them in connection with any action, suit or proceeding in which the directors are sued as a result of their service, if they acted honestly and in good faith with a view to the best interests of the Trust.

The nature of the indemnity prevents the Trust from reasonably estimating the maximum exposure. The Trust has purchased directors' and officers' liability insurance with respect to this indemnification. Historically, the Trust has not made any payments under such or similar indemnification agreements. At this time, the Trust is not aware of any claims under these guarantees and, therefore, no amount has been accrued in the financial statements with respect to these guarantees.



6. FINANCIAL RISK MANAGEMENT

The Trust is exposed to various risks through its financial instruments. The following analysis provides a measure of the Trust's risk exposure and concentrations at the statement of financial position date.

i) Liquidity risk

Liquidity risk is the risk that an Trust will encounter difficulty in meeting obligations associated with financial liabilities. The Trust is exposed to this risk mainly in respect of its accrued liabilities.

ii) Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk. The Trust is exposed to currency risk, interest rate risk and other price risk.

i) Currency risk

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates. As at April 30, 2018, approximately 17.7% of cash and marketable securities are denominated in US Dollars (2017 - 18.0%) and have been converted into Canadian dollars. The Trust mitigates this risk by restricting the percentage of cash and marketable securities held in foreign currency to approximately 10% - 20% of the entire portfolio.

ii) Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The short term interest bearing fixed income investments held by the Trust have a limited exposure to interest rate risk due to their short term maturity. To manage this risk, the Trust has established investment policies which include a target mix of investment types and concentration limits designed to achieve the optimum return with reasonable risk tolerance.



6. FINANCIAL RISK MANAGEMENT (Cont'd)

ii) Market risk (Cont'd)

iii) Other price risk

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. The Trust is exposed to other price risk through its investments in quoted shares.

